UNESCO/ISEDC
CO-SPONSORED FELLOWSHIPS PROGRAMME – 2016

I. INTRODUCTION

In line with the strategy and objectives of the approved UNESCO Programme and Budget for the Fellowships Programme Section, the UNESCO Category II International Center for Sustainable Energy Development (ISEDC) in Moscow (Russian Federation) is offering twenty (20) fellowships of four weeks (4) duration each in 2016. The aim of this fellowships programme is to enhance the capacity-building and human resources development in the area of sustainable and renewable energy sources in developing countries and countries in transition. The training activities in the framework of these fellowships are tenable in specialized institutions in the Russian Federation. The medium of instruction will be **English**. UNESCO will solicit applications from the developing countries and countries in transition (list of invited Member States in Annex I).

2. FIELDS OF STUDY

The candidates may choose to study in the following fields of study, which are aligned with UNESCO's objectives and programme priorities, as per approved 38 C/5 and in accordance with the decisions made by the Executive Board:

(a) Energy and sustainable development;
(b) Ecological management of energy resources;
(c) Renewable energy;
(d) Sustainable and renewable energy power generation.

3. DURATION

Four week duration: from 3 to 28 October 2016.

4. QUALIFICATIONS REQUIRED

Candidates must meet the following criteria:

(a) Holder of at least a BSc degree or BA in Economics;
(b) Proficient in English;
(c) Not more than **35** years of age.

5. PROCEDURES FOR THE SUBMISSION OF APPLICATIONS

(a) All applications should be endorsed by the National Commission for UNESCO and must be duly completed in English or French with the following attachments in DUPLICATE:

- The prescribed UNESCO fellowship application form;
- Six photographs;
- Certified photocopies of diplomas;
- Certificate of English language proficiency (if English is not the mother tongue);
- Subsequently, for those who have been selected, the UNESCO medical examination form duly completed by a recognized physician (not more than four months before the actual date of studies), the prescribed form of which will be sent along with the letter of award. Expenses incurred in the constitution of the medical dossiers will not be reimbursed.

(b) Files which are incomplete or received after the deadline for the submission of applications and candidatures, and do not fulfil the requirements mentioned above, will not be considered.

(c) Each invited Member State is requested to nominate not more than two (2) candidates.

6. SELECTION OF BENEFICIARIES

(a) The final selection of beneficiaries lies with ISEDC.

(b) The National Commission of selected fellows will be duly informed by UNESCO and the letter of award will immediately follow.

(c) UNESCO will authorize the departure of beneficiaries who have completely complied with the requirements stipulated in the letter of award.

(d) Candidates not informed of their selection by 1st September 2016 should consider that their applications have not been approved.

7. FACILITIES OFFERED BY ISEDC

(a) Beneficiaries will be exempt from paying tuition fees for the entire duration of studies/training.

(b) Fellows will undertake studies/training under the supervision of an advisor or study director that will be provided by the host institution.

(c) The donor Government will pay stipends to beneficiaries on a monthly basis, in local currency. The stipend amounting to four hundred (400) US dollars is intended to cover living expenses such as accommodation, meals, pocket expenses, and incidentals.

(d) ISEDC will assist in obtaining modest housing for the fellows.

8. FACILITIES OFFERED BY UNESCO

(a) UNESCO will cover the cost of the round-trip international travel at the most economical rate and the most direct flights.

(b) UNESCO will pay a one-time travel allowance amounting to one hundred (100) US dollars prior to the fellows' departure for the Russian Federation.

(c) Health insurance: To avail of this entitlement, beneficiaries should be declared medically fit by the UNESCO Medical Service that examines the complete medical dossiers.

9 OTHER CONDITIONS

(a) No provisions can be made to finance or lodge the fellows' family members.

(b) Beneficiaries will be required to submit to UNESCO a final report upon termination of the fellowship. This report could be written in English or in French and its copy will be furnished to ISEDC.

10. VISA

Selected fellows from countries where there are Russian Federation Embassies or Consulates must obtain their entry visa in their country prior to their departure. Fellows from countries where no such embassy/consulate exists must secure their visa through the nearest country where the Embassy or Consulate of the Russian Federation can be found.

UNESCO and ISEDC provide no allowance to defray passport and visa expenses.

DEADLINE FOR THE SUBMISSION OF APPLICATIONS:
15 April 2016

Annex III

United Nations Educational, Scientific and Cultural Organization

7, place de Fontenoy, 75352 Paris 07 SP
telephone: (33.1) 45.68.10.00
telex: 204461 Paris
270602 Paris
telefax UNESCO: (33.1) 45.66.94.29

APPLICATION FOR FELLOWSHIP

under the
UNESCO FELLOWSHIPS PROGRAMME

Instructions: The application form should be submitted by the appropriate governmental body and each part should be answered completely and accurately. *The application should be submitted in three copies.* The information requested should be either typed or written in ink in block capitals. Where additional space is needed, a separate sheet should be used and attached in three copies.

A. Official presentation

The Government of ..... presents herewith
the candidature of ..... for a UNESCO fellowship
in the field of .....
for a duration of ..... to begin .....
under Programme and/or Project .....

The undersigned certifies that it is the Government's intention to have organized a programme of study such that will permit the candidate to increase his contribution to the development of his country in the future.

If a fellowship is granted, the Government will:
(a) provide the necessary assistance to the fellow for departure to begin the study programme;
(b) assist the fellow in meeting personal and family responsibilities during the period of his fellowship by maintaining, if necessary, continuation of the whole or part of his present remuneration;
(c) facilitate employment of the fellow in the assignment mentioned in this application upon completion of the fellowship.

It is certified that information contained herein is complete and accurate.

PRESENTED FOR:

(seal) .....
Governmental unit

.....
Date

BY:

.....
Name and title of responsible officer

.....

.....
Signature

B. Background data concerning the candidate

Family name (surname)	First and middle names	Nationality	Occupation
.....	.....	.....	.....

Permanent address ..... Telephone .....
E-mail .....

Mailing address (if different from above) ..... Telephone .....
E-mail .....

Please attach photo here (Optional)

Date of birth day	month	year	Country and place of birth	Sex
.....	.....	.....	.....	.....

Marital status	Full name of spouse	Number and age of children	Name and address of person to notify in case of accident
.....	.....	.....	.....

Education

Name, place and country of educational establishments	Years attended		Degrees, diplomas: Indicate main subjects	Date obtained
	from	to		
Secondary, technical, etc.				
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
Post-secondary, university, or equivalent				
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....

IMPORTANT: This application is not considered complete unless accompanied by certified copies of diplomas received and academic transcripts of courses followed and grades or marks obtained

Other studies

Mention any other studies undertaken, including training/refresher courses

Fellowships and scholarships

Which of the above studies were undertaken with a fellowship or scholarship? Mention the sponsor of the grant

Visits abroad

List any significant visits abroad not mentioned above

Publications and research

List any significant publications (including publisher and date of publication) and any major research projects undertaken

Languages

Mother tongue:

Other languages	Read		Understand (spoken)		Speak		Write	
	Easily	Not easily	Easily	Not easily	Fluently	Not fluently	Easily	Not easily
.....	.....	.....	.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....	.....	.....	.....

The UNESCO certificate of language knowledge should be completed and attached to this application

References

List three persons, not related to the candidate, who can provide information on his/her qualifications. These persons should normally be teachers or supervisors acquainted with the candidate's previous academic work

Full name	Title and address
.....	.....
.....	.....
.....	.....

Previous professional activities

Employer	Dates of service		Responsibilities
	From	To	

Present position

Name and address of employer .... Years of service From ..... To ..... Exact title of post .... Annual salary ..... Name and title of supervisor .... Name and title of UNESCO expert counterpart (if any)	Current duties

C. Training objectives

Nature of studies

Indicate field of study and particular areas of specialization	Should the studies be directed toward obtaining a diploma, degree or qualification or should the studies have mainly a practical or applied orientation?
Should the programme include preparation of a thesis or other piece of research? Is the purchase of special equipment required?	

Place(s) of study

In order of preference, suggest countries of study and list below them any preferences for institutions where the studies could be undertaken 1. 2. and/or 3. and/or (others)
For what reasons are the institutions listed above being proposed?
Mention any previous contact with these institutions and attach confirmation of admission, if available IMPORTANT: Any further contact for the fellowship programme should be made only through UNESCO

Details of proposed studies

(If additional space is needed, separate sheets should be attached)

Give precise details of studies to be undertaken

Give realistic budget estimates for the fellowship requested (return travel, monthly allowance, tuition fees, etc.)

Expected results and future assignment

Indicate how it is envisaged to make the best use of the results achieved and specify what position will be taken up at the end of the fellowship with a description of future responsibilities

Candidate's statement

If UNESCO grants me a fellowship I agree to take up after my period of study the position to be assigned to me as described above. I certify the information I have provided is complete and accurate

_____

Candidate's signature

United Nations Educational, Scientific and Cultural Organization

7, place de Fontenoy, 75352 Paris 07 SP
telephone: (33.1) 45.68.10.00

APPLICATION FOR FELLOWSHIP

CERTIFICATE OF LANGUAGE KNOWLEDGE

Name of candidate .....

Language .....

Address of candidate .....

(1) ABILITY TO UNDERSTAND

(a) Understands without difficulty when addressed at normal rate ..... ☐
(b) Understands almost everything, if addressed slowly and carefully ..... ☐
(c) Requires frequent repetition and/or translation of words and phrases ..... ☐
(d) Does not understand spoken language ..... ☐

(2) ABILITY TO SPEAK

(a) Speaks fluently and accurately and is easily intelligible ..... ☐
(b) Speaks intelligibly, but is not fluent or altogether accurate ..... ☐
(c) Speaks haltingly, and is often at a loss for words and phrases ..... ☐

(3) ABILITY TO WRITE

(a) Writes with ease and accurately ..... ☐
(b) Writes slowly and/or with only a moderate degree of accuracy ..... ☐
(c) Writes with difficulty and makes frequent mistakes ..... ☐

(4) READING ABILITY AND COMPREHENSION

(a) Reads fluently, with full comprehension ..... ☐
(b) Reads slowly, but understands almost everything he reads ..... ☐
(c) Reads with difficulty, and only with frequent recourse to the dictionary ..... ☐
(d) Cannot read ..... ☐

(5) TECHNICAL LANGUAGE

Certain fellowships require a particular knowledge of specialized or technical language. In such cases, please evaluate candidate's ability with reference to paras. 1, 2, and 4 above.

(6) Please indicate any further facts about candidate's language knowledge which may be of value in the development of his programme:

LANGUAGE TEST HAS BEEN MADE BY

Name: .....

Title: .....

.....

Address: .....

.....

.....

Date: .....

COMMENTS: .....

.....

.....

.....